Order Processing

On **01-Apr-2020**, Raise Purchase Order on **Deepak Info Tech**. and Order No. **DT/01**. And give the due date **2-Apr-2020**. With Order the following goods. And applicable the **CGST and SGST**. 18%.

Item Name	Quantity	Rate (Rs.)	CGST+SGST
RAM 2GB	500 Pcs	700/ Pcs	18%
RAM 4GB	400 Pcs	1200/ Pcs	18%

On **02-Apr-2020,** Company Received the against order No. DT/01. From **Deepak Info Tech**. and **Tracking Number. DT/05**.and apply GST.

Item Name	Quantity	Rate (Rs.)	CGST+SGST
RAM 2GB	500 Pcs	700/ Pcs	18%
RAM 4GB	400 Pcs	1200/ Pcs	18%

On **2-Apr-2020**, Received the Purchase Bill No. **DT-2020**. From **Deepak Info Tech** for their Receipt Note No. DT/05 of following goods with GST 18%

Item Name	Quantity	Rate (Rs.)	CGST+SGST
RAM 2GB	500 Pcs	700/ Pcs	18%
RAM 4GB	400 Pcs	1200/ Pcs	18%

On **2-Apr-2020,** Company paid to the **Deepak Info Tech** by Cheque. With Invoice No. **DT-2020**.

Used Voucher.

Purchase Order – Alt + F4

Receipt Note – Alt + F9

Purchase – F9

Payment – F5

After Activate Order Processing, Use voucher…